

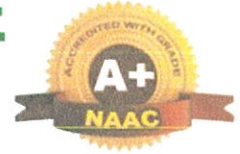


GANDHI INSTITUTE FOR EDUCATION & TECHNOLOGY

(NAAC Accredited A+ Grade Engineering College)

BANIATANGI, BHUBANESWAR, KHORDHA - 752060

(Approved by AICTE & Govt. of Odisha, Affiliated to BPUT & SCTE&VT)



Ref No: GIET/DC/01/2023

Date: 10-10-2023

OFFICE ORDER

Formation of institute Disciplinary Committee

In order to maintain discipline and to deal with the cases of indiscipline committed by students and other members of the institute a disciplinary committee is reconstituted in suppression with earlier office order GIET/DC/01/2022 dated 07/12/2022 at Gandhi Institute for Education & Technology, Baniatangi with following members with roles and responsibilities as mentioned herein with immediate effect. Discipline Committee has been formed with following members:

The committee comprises of the following members: -

SI No.	Name	Designation	Committee Position
1	Prof.(Dr.) Jibanananda Jena	Principal	Chairman (Ex-officio)
2	Prof. Satyaranjan Mishra	Assistant Professor, CSE	Convener
3	Prof.(Dr.) Animesh Chhotray	Dean Academics	Member (Ex-officio)
4	Prof. Sushil Kumar Pati	Assistant Professor, EE	Member
5	Prof. Binay Kumar Panigrahi	Assistant Professor, CIVIL	Member
6	Prof. Laxman Kumar Sahoo	Assistant Professor, MECH	Member
7	Prof. Dipti Rani Behera	Assistant Professor, BSH	Member

The above members are hereby advised to support the Chairman and Convener so as to ensure overall growth of the institute. The committee will be effective for the current academic session **2023-24**.

NB: Any one from Gandhi Institute for Education & Technology, Baniatangi may inform/contact any member of the committee in case of need pertaining to any incidence of indiscipline, if any!



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Roles & Responsibilities:

1. The disciplinary action committee is tasked with addressing all complaints, appeals, and grievances from individuals beyond students, staff, and faculty periodically, ensuring resolution of their issues and provision of rightful recourse within the legal framework.
2. The committee should be impartial, neat, clean and fair while exercising its power and takes decision in order to provide impartial judgments to the related victims.
3. The committee shall be convened at least a meeting once in a month for monitoring the related activities if any.
4. The committee shall submit its report to the higher authority for seeking its execution as early as possible and applicable.
5. In cases where it is required the committee can impose some fines/or any other monetary penalties with intimation to the higher authority for approval.
6. The disciplinary action can be taken up by the committee against the victim as deemed fit and proper.
7. To maintain smooth discipline in order to create a good and soothing atmosphere for enhancement of discipline and learning.

This order is with immediate effect.


Principal
Principal
GIET, Baniatangi
Gandhi Institute for
Education and Technology
Bhubaneswar



Copy to:

1. Member Secretary AICTE, New Delhi, ERO, AICTE
2. Commissioner cum Secretary SDTE, Govt. of Odisha.
3. Registrar, BPUT, Rourkela.
4. Chairman, GIET, Bhubaneswar
5. All Members Concerned/ IQAC/ Guard File

College Campus :

Baniatangi, Bajapur, Bhubaneswar, Khordha-752060
Ph : 06755 243600-04, Fax : 06755 243601 | Email : info@giet.edu.in

WWW.GIET.EDU.IN

Admin Office :

Plot No. - 635, Beherasahi, Nayapalli, Bhubaneswar - 751012
Ph. : 0674 2912242, Fax : 0674 2912242 | Email : office@giet.edu.in