



GANDHI INSTITUTE FOR EDUCATION & TECHNOLOGY

(NAAC Accredited A+ Grade Engineering College)

BANIATANGI, BHUBANESWAR, KHORDHA - 752060

(Approved by AICTE & Govt. of Odisha, Affiliated to BPUT & SCTE&VT)



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the IQAC Meetings for AY 2019-20

Date	Decision Taken	Action Taken
Date: 20.06.2019 1 st quarterly meeting of IQAC	The resolutions outlined signify a holistic approach towards enhancing the educational ecosystem within the institution. Prioritizing outcome-based elective subjects for both undergraduate and postgraduate levels ensure a focus on tangible learning goals. Additionally, the commitment to reviewing committees and augmenting student activities fosters a vibrant campus community. The emphasis on faculty development through teaching skill workshops and integration of latest technologies in classrooms underscores a dedication to pedagogical excellence.	The institution has initiated the implementation of outcome-based elective subjects for UG and PG programs, aligning curricula with measurable learning objectives. Committees have been reviewed, and efforts are underway to enhance student activities, fostering a lively campus atmosphere. Faculty development workshops on teaching skills have commenced, with an emphasis on integrating cutting-edge technologies in classrooms to enhance pedagogical effectiveness. These actions signify our commitment to holistic education and continuous improvement
	Initiatives such as research proposal workshops for faculty and department-led workshops/seminars for student enrichment illustrate a commitment to academic and professional growth. The resolve to review departmental associations, laboratory experiments, and organize an international conference showcases a commitment to academic rigor and global engagement.	Research proposal workshops for faculty and department-led seminars have been initiated, fostering academic and professional growth. Concurrently, a comprehensive review of departmental associations and laboratory experiments is underway, ensuring adherence to academic rigor. Plans are progressing for organizing an international conference, reflecting our commitment to global engagement. These endeavours signify our dedication to fostering a vibrant academic environment conducive to holistic student development

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	<p>The directive from the IQAC Chair to HODs underscores the importance of concrete academic planning, student counselling, encouragement for extracurricular participation, and review of training programs, ensuring a student-centric and quality-driven educational environment.</p>	<p>and scholarly excellence.</p> <p>Following the directive from the IQAC Chair, HODs have prioritized concrete academic planning, bolstered student counselling services, and intensified encouragement for extracurricular involvement. Additionally, a thorough review of training programs has commenced to enhance their effectiveness. These actions reflect our commitment to fostering a student-centric educational environment focused on quality-driven outcomes. We are dedicated to ensuring holistic student development and academic excellence across all facets of the institution.</p>
<p>Date: 29.10.2019</p> <p>2nd Quarterly meetings of IQAC</p>	<p>The resolutions put forth signify a concerted effort towards enhancing various facets of academic and administrative functioning within the institution. The commitment to reviewing and improving teaching-learning methodologies across all departments underscores a dedication to academic excellence. Similarly, the resolutions to evaluate Program Educational Objectives (PEO), Program Outcomes (POs), and Program Specific Outcomes (PSOs) indicate a focus on curriculum enhancement and alignment with industry needs. Additionally, the directive to identify and support slow learners, prepare study materials, and recognize potential rank holders highlights a commitment</p>	<p>Initiatives have been launched to review and enhance teaching-learning methodologies, ensuring academic excellence. Assessment of Program Educational Objectives (PEO), Program Outcomes (POs), and Program Specific Outcomes (PSOs) is underway to improve curriculum alignment with industry standards. Efforts to identify and assist slow learners, develop study materials, and acknowledge high achievers are in progress, fostering personalized student support. These actions reflect our commitment to holistic academic enrichment and continuous improvement in both administrative and educational realms.</p>

Principal
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to personalized student support and academic enrichment.	
The resolutions emphasize the importance of organizing national and international level symposia, seminars, and workshops, showcasing a dedication to fostering intellectual discourse and professional development opportunities for both students and faculty members. The resolve to submit project proposals to various funding agencies demonstrates a proactive approach towards research and innovation.	Initiatives have commenced to organize national and international symposia, seminars, and workshops, facilitating intellectual discourse and professional growth for students and faculty. Concurrently, project proposals are being prepared for submission to diverse funding agencies, showcasing our proactive stance in fostering research and innovation. These endeavours underscore our commitment to providing enriching opportunities for academic and professional development, while also promoting a culture of research excellence and innovation within the institution.
The formation of a Staff Welfare Committee underscores the institution's commitment to employee well-being and satisfaction. Moreover, the initiatives to update and raise awareness about the Enterprise Resource Planning (ERP) system among staff members highlight a commitment to enhancing administrative efficiency and technological integration.	A Staff Welfare Committee has been established, emphasizing the institution's dedication to enhancing employee well-being and satisfaction. Efforts to update and raise awareness about the Enterprise Resource Planning (ERP) system among staff members are underway, demonstrating a commitment to improving administrative efficiency and technological integration. These actions reflect our commitment to supporting our staff members and ensuring that they have the necessary resources and support for their professional growth and success within the institution.
The appeal by the IQAC Chair to schedule parent-teacher meetings, collect parent feedback, and adhere to the academic calendar further emphasizes the importance of transparent	Parent-teacher meetings have been scheduled, facilitating transparent communication and stakeholder engagement. Efforts to collect parent feedback and adhere to the academic calendar are in progress, ensuring

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	<p>communication and stakeholder engagement in the academic process. Additionally, the resolution to prepare student files and collect parent feedback underscores a commitment to fostering accountability and parental involvement in students' academic journey.</p>	<p>accountability and timely academic planning. Additionally, student files are being prepared under the guidance of respective proctors, fostering accountability and parental involvement in students' academic journey. These actions demonstrate our commitment to promoting transparent communication, stakeholder engagement, and accountability in the academic process, ultimately contributing to the holistic development of our students.</p>
<p>Date: 06.01.2020</p> <p>3rd Quarterly meeting of IQAC</p>	<p>The resolutions put forward encompass a range of initiatives aimed at enhancing various aspects of academic and campus life within the institution. The establishment of a lab maintenance committee underscores a commitment to ensuring the proper functioning of laboratory facilities, with a focus on conducting experiments and addressing equipment deficiencies.</p>	<p>The Lab Maintenance Committee has been formed to oversee the upkeep of laboratory facilities, ensuring smooth operations and addressing equipment deficiencies promptly. Regular inspections and reports are being conducted to assess the functionality of lab equipment and prioritize necessary repairs. Efforts are underway to streamline experiment conduction and maintain a conducive environment for practical learning. This proactive approach underscores our commitment to providing students with well-maintained facilities conducive to their academic development and ensuring the smooth functioning of laboratory activities.</p>
	<p>The proposed faculty orientation program highlights a dedication to continuous professional development. Moreover, the encouragement for research project proposals and the organization of conferences/workshops across departments under the guidance of the Dean (R&D) reflects a commitment to fostering a culture</p>	<p>A faculty orientation program has been initiated to support continuous professional development, fostering a culture of academic growth. Additionally, efforts are underway to encourage and facilitate research project proposals, as well as the organization of conferences and workshops across departments, guided by the Dean (R&D). These actions demonstrate our commitment to promoting research and innovation among</p>

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	<p>of research and innovation.</p>	<p>enhancing their skills and knowledge base. By providing opportunities for collaboration and intellectual exchange, we aim to nurture a dynamic academic environment conducive to groundbreaking research and scholarly achievements.</p>
	<p>The formation of a grievance redressal committee, led by the Dean of Academics, signifies a proactive approach to addressing student concerns and ensuring a conducive learning environment. Furthermore, the emphasis on club and committee implementations aims to provide platforms for students to showcase their talents in both co-curricular and extracurricular activities.</p>	<p>A grievance redressal committee, chaired by the Dean of Academics, has been established to address student concerns promptly, ensuring a conducive learning environment. Concurrently, club and committee implementations are being emphasized to provide platforms for students to showcase their talents in co-curricular and extracurricular activities. These actions reflect our commitment to fostering student engagement and well-being, facilitating avenues for holistic development beyond the classroom. By proactively addressing grievances and promoting student involvement in diverse activities, we aim to cultivate a vibrant campus community conducive to academic and personal growth.</p>
	<p>Encouraging membership in professional societies and promoting eco-friendly practices further enriches the academic experience, fostering holistic development and a sustainable campus environment. The appeal from the IQAC Chair to HODs members underscores the importance of promptly implementing these initiatives, ensuring their effective realization in upcoming meetings</p>	<p>Efforts to encourage membership in professional societies and promote eco-friendly practices are underway, enriching the academic experience and fostering sustainable campus development. The appeal from the IQAC Chair to HODs members emphasizes the prompt implementation of these initiatives, ensuring their effective realization in upcoming meetings. Initiatives include promoting membership drives for professional societies and implementing eco-friendly policies such as waste reduction and energy conservation. By prioritizing these initiatives, we aim to</p>

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		enhance student engagement, foster a culture of sustainability, and contribute to the holistic development of our campus community.
<p>Date: 25.04.2020</p> <p>4th Quarterly meeting of IQAC</p>	<p>The resolutions outlined reflect a proactive approach by the institution to adapt to the challenges posed by the ongoing pandemic while ensuring the continuity of academic activities and student welfare. The directive for HODs to review and collect lecture notes for uploading onto the college website by a specified date underscores a commitment to enhancing accessibility to educational resources for students.</p>	<p>HODs have diligently reviewed and collected lecture notes as per the directive, ensuring their timely upload onto the college website. This proactive step enhances accessibility to educational resources for students, facilitating uninterrupted learning amidst the challenges of the ongoing pandemic. By adhering to the specified deadline, we demonstrate our commitment to prioritizing student welfare and academic continuity during these unprecedented times.</p>
	<p>The decision to conduct regular proctorial calls for students and parents demonstrates an effort to maintain communication and address concerns regarding online classes and attendance. Leveraging platforms like Zoom for live classes and recording lectures for wider dissemination showcases an innovative response to facilitate learning continuity. Additionally, the emphasis on activity-based learning, webinars, and technical activities indicates a dedication to engaging students in meaningful educational experiences beyond traditional classroom settings.</p>	<p>Regular proctorial calls have been initiated for students and parents, fostering communication and addressing concerns regarding online classes and attendance. Leveraging platforms like Zoom for live classes and recording lectures ensures wider dissemination and learning continuity. Emphasis on activity-based learning, webinars, and technical activities reflects dedication to engaging students in meaningful educational experiences. These proactive measures underscore our commitment to providing quality education amidst challenges, fostering a conducive learning environment for all stakeholders.</p>
	<p>Collaboration with research organizations and industry for</p>	<p>Collaborations with research organizations and industry for curriculum development</p>

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	<p>curriculum development underscores a commitment to relevance and industry alignment. The appeal from the IQAC Chair highlights the importance of timely updates to the college website, effective communication with parents, and faculty engagement in research and technological advancements, reflecting a holistic approach towards academic excellence and institutional development.</p>	<p>are underway, ensuring relevance and industry alignment. The IQAC Chair's appeal has prompted timely updates to the college website, enhancing communication with parents and facilitating faculty engagement in research and technological advancements. These actions reflect a holistic approach towards academic excellence and institutional development, fostering a dynamic learning environment. By prioritizing industry partnerships, communication enhancements, and research engagement, we aim to continually enhance the quality of education and contribute to the advancement of knowledge and innovation within the institution.</p>
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Coordinator
IQAC

**Co-ordinator (IQAC)
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Copy to:

1. Vice-Chairman for kind information
2. All members concerned/ Guard file / Dean s / HOD's/ IQAC cell




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