



GANDHI INSTITUTE FOR EDUCATION & TECHNOLOGY

(NAAC Accredited A+ Grade Engineering College)

BANIATANGI, BHUBANESWAR, KHORDHA - 752060

(Approved by AICTE & Govt. of Odisha, Affiliated to BPUT & SCTE&VT)



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the IQAC Meetings for AY 2020-21

Date	Decision Taken	Action Taken
Date: 20.06.2020 1 st quarterly meeting of IQAC	The resolutions put forth signify a comprehensive approach towards enhancing various aspects of academic and administrative functioning within the institution. The emphasis on reviewing teaching-learning methodologies, revising program outcomes, and identifying slow learners underscores a commitment to academic excellence and student welfare.	Initiatives have commenced to review teaching-learning methodologies, revise program outcomes, and identify slow learners, reflecting a commitment to academic excellence and student welfare. Committees have been formed to oversee these processes, ensuring systematic review and improvement. Faculty members are actively engaged in curriculum enhancement and student support activities, aligning with the institution's commitment to holistic development. These actions demonstrate proactive steps towards fostering a conducive learning environment and promoting continuous improvement in academic standards, ultimately enriching the educational experience for all stakeholders within the institution.
	Initiatives such as conducting symposia, seminars, and workshops, submitting project proposals, and forming a Staff Welfare Committee demonstrate a dedication to fostering holistic development and professional growth. The role assigned to the IQAC Chair in scheduling parent-teacher meetings, collecting feedback, and ensuring adherence to the academic calendar highlights the importance of effective communication and stakeholder engagement in the educational process.	Initiatives including symposia, seminars, workshops, and project proposals have commenced, fostering holistic development and professional growth. The establishment of a Staff Welfare Committee underscores a commitment to employee well-being. The IQAC Chair's role in scheduling parent-teacher meetings, collecting feedback, and ensuring adherence to the academic calendar reflects a proactive approach to communication and stakeholder engagement. These actions signify a dedication to enhancing the educational experience and promoting a supportive environment for both students and staff, ultimately contributing to the overall success and advancement of the institution.



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	<p>The directive to prepare student files and collect parent feedback reflects a commitment to transparency and accountability, facilitating informed decision-making and continuous improvement. These resolutions collectively aim to create a conducive learning environment, promote academic rigor, and enhance the overall educational experience for students while fostering a culture of excellence and innovation within the institution.</p>	<p>Student files are being prepared and parent feedback is being collected, promoting transparency and accountability in decision-making processes. These efforts facilitate informed decision-making and continuous improvement within the institution. The focus on creating a conducive learning environment, promoting academic rigor, and enhancing the overall educational experience underscores a commitment to excellence and innovation. By implementing these resolutions, we aim to foster a culture of transparency, accountability, and continuous improvement, ultimately enhancing the educational journey and outcomes for our students.</p>
<p>Date: 20.10.2020 2nd Quarterly meetings of IQAC</p>	<p>The resolutions put forth by the institution signify a comprehensive strategy aimed at enhancing various facets of academic and extracurricular life within the campus. The establishment of a lab maintenance committee underscores the commitment to ensuring the proper functioning of laboratory facilities, with a focus on conducting experiments and addressing equipment deficiencies, ensuring a conducive environment for practical learning.</p>	<p>The lab maintenance committee has been established to oversee the proper functioning of laboratory facilities. Regular inspections and reports are being conducted to address equipment deficiencies, ensuring a conducive environment for practical learning. Efforts are underway to conduct experiments smoothly and address any issues promptly. This proactive approach underscores our commitment to providing students with well-equipped facilities for hands-on learning experiences. Through systematic maintenance and timely interventions, we aim to enhance the quality of practical education and ensure the seamless functioning of laboratory activities.</p>
	<p>The decision to conduct a faculty orientation program reflects a dedication to continuous professional development, ensuring faculty members are equipped with the necessary skills and knowledge to deliver high-quality education. Moreover, the resolution to encourage Research Project Proposals and the organization of conferences/workshops across departments under the guidance of the Dean</p>	<p>A faculty orientation program has been initiated, focusing on continuous professional development to enhance teaching quality. Efforts to encourage Research Project Proposals and organize conferences/ workshops under the guidance of the Dean (R&D) are underway, fostering a culture of research and innovation. These actions demonstrate our commitment to equipping faculty with necessary skills and promoting a dynamic learning environment. By facilitating research opportunities and providing</p>

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	<p>(R&D) signifies a commitment to fostering a culture of research and innovation among both faculty and students.</p>	<p>platforms for knowledge exchange, we aim to enrich both faculty and student experiences, fostering academic excellence and innovation within the institution.</p>
	<p>Dr. Banoj Kumar Panda's suggestion regarding the implementation of various clubs and committees aims to provide platforms for students to showcase their talents in co-curricular and extracurricular activities, enriching their overall learning experience. Furthermore, the resolution to encourage membership in different professional societies underscores a commitment to industry-relevant learning and project development from an early stage, enhancing students' employability and practical skills.</p>	<p>Initiatives have begun to implement various clubs and committees, providing platforms for students to showcase talents and enrich their learning experience. Efforts to encourage membership in professional societies are underway, fostering industry-relevant learning and project development. These actions align with Dr. Banoj Kumar Panda's suggestion and signify a commitment to enhancing students' employability and practical skills. By promoting co-curricular and extracurricular engagement, we aim to nurture well-rounded individuals equipped with both academic knowledge and practical competencies, preparing them for success in their future careers.</p>
	<p>The recommendation for eco-friendly approaches by all committee members highlights the institution's commitment to sustainability and environmental responsibility. The appeal from the Chairperson of the IQAC to schedule these initiatives in the next meeting emphasizes the importance of timely implementation and coordination among all departments, ensuring effective execution of these resolutions.</p>	<p>Following the recommendation for eco-friendly approaches, initiatives have commenced to promote sustainability and environmental responsibility across the institution. The appeal from the IQAC Chair to schedule these initiatives in the next meeting underscores the importance of timely implementation and coordination among departments. Efforts are underway to incorporate eco-friendly practices into daily operations and curriculum development. This proactive approach aligns with the institution's commitment to environmental stewardship and ensures effective execution of resolutions. By fostering a culture of sustainability, we aim to contribute positively to the environment and instil eco-conscious values among students and staff.</p>
<p>Date: 12.01.2021 3rd Quarterly meeting of IQAC</p>	<p>The resolutions set forth by the institution underscore a proactive response to the challenges posed by the ongoing pandemic, aiming to ensure seamless academic operations and foster continuous improvement in various areas.</p>	<p>HODs have commenced the review and collection of lecture notes, ensuring their timely upload onto the college website by May 24, 2022. This proactive step enhances accessibility to educational resources, particularly in remote learning environments. Efforts are underway to</p>



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<p>The directive for HODs to review and collect lecture notes, emphasizing their upload onto the college website by May 24, 2022, reflects a commitment to enhancing accessibility to educational resources amidst remote learning scenarios.</p>	<p>ensure the completeness and quality of the notes, facilitating seamless academic operations and supporting students' learning needs. By adhering to the specified deadline, we demonstrate our commitment to providing students with comprehensive learning materials and fostering a conducive learning environment, despite the challenges posed by the ongoing pandemic.</p>
<p>The decision to conduct regular proctorial calls for student and parent awareness further demonstrates a dedication to maintaining communication and monitoring academic progress. The resolution to continue second and third-year classes in online mode aligns with the evolving situation and ensures the safety of students and staff. Initiatives such as activity-based learning, webinars, and technical activities contribute to enriching the learning experience beyond traditional classroom settings.</p>	<p>Regular proctorial calls for student and parent awareness have been initiated, facilitating communication and monitoring academic progress effectively. Second and third-year classes continue in online mode, ensuring the safety of students and staff amidst the evolving situation. Efforts to implement activity-based learning, webinars, and technical activities are underway, enriching the learning experience beyond traditional classroom settings. These initiatives align with our commitment to academic excellence and adaptability, ensuring continuity in education and providing opportunities for holistic development despite the challenges posed by the ongoing pandemic.</p>
<p>Prof. S. Pati is charged to conduct technical activities and Dr. Sambit Kumar Mishra's collaboration with research organizations signify efforts to align curriculum with industry needs and foster practical skills development</p>	<p>Prof. S. Pati has initiated procedure for conducting technical activities, enhancing practical skills development. Dr. Sambit Kumar Mishra initiated collaborations with research organizations, aligning curriculum with industry needs. These actions signify proactive efforts to bridge academia-industry gaps and ensure students are well-prepared for professional roles.</p>
<p>The resolution to attend webinars by the Ministry of Education Innovation Cell and submit monthly reports for clubs and committees highlights a commitment to professional development and organizational transparency. The appeal from the IQAC Chair emphasizes the importance of website updates, communication with parents,</p>	<p>Faculty members have begun attending webinars by the Ministry of Education Innovation Cell, fostering professional development. Monthly reports for clubs and committees are being submitted, promoting organizational transparency. The appeal from the IQAC Chair has initiated website updates, communication enhancements with parents, project progress monitoring, research endeavours, digitization efforts, and disciplinary</p>

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	<p>project progress monitoring, research endeavours, digitization, and disciplinary workflow development, aligning with the institution's goals for academic excellence and institutional advancement. The specified deadlines ensure timely execution, facilitating effective implementation and monitoring of these initiatives.</p>	<p>workflow development. These actions align with our goals for academic excellence and institutional advancement, ensuring timely execution and effective implementation of initiatives.</p>
<p>Date: 25.04.2021 4th Quarterly meeting of IQAC</p>	<p>The suggestions and resolutions put forth by the faculty members and administrative heads demonstrate a collective effort towards enhancing academic quality, research productivity, and student support mechanisms within the institution. Dr. S. R. Mishra's suggestion to focus on high-quality publications aligns with the aim of elevating the scholarly impact of faculty work, ensuring visibility and recognition in reputable journals. Dr. J. Jena's initiative to procure Turnitin software reflects a commitment to upholding academic integrity and enhancing the quality of research outputs and theses.</p>	<p>Following Dr. S. R. Mishra's suggestion, faculty members are prioritizing high-quality publications, targeting reputable journals to enhance scholarly impact. Dr. J. Jena's efforts for procurement of Turnitin software underscores our commitment to academic integrity, ensuring research outputs and theses meet rigorous standards. These actions signify proactive steps towards elevating academic quality and research productivity within the institution, aligning with our overarching goal of fostering a culture of excellence and innovation.</p>
	<p>The emphasis on patent filings underscores a culture of innovation and intellectual property development within the institute. Dr. Banoj Panda's recommendation to involve students in the counselling committee emphasizes a holistic approach to student support, addressing both academic and personal needs. The involvement of senior faculty in auditing processes ensures thoroughness and reliability in academic assessments. Additionally, Dr. Sambit Kumar Mishra's proposal</p>	<p>The institution has prioritized patent filings, fostering a culture of innovation and intellectual property development. Dr. Banoj Panda's suggestion to involve students in the counselling committee has been implemented, promoting holistic student support. Senior faculty participation in auditing processes ensures thoroughness and reliability. Furthermore, Dr. Sambit Kumar Mishra's proposal for research proposal writing workshops has been initiated, empowering faculty members to secure external research funding.</p>

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	<p>for research proposal writing workshops signifies efforts to empower faculty members in securing external research funding.</p>	
	<p>The discussions among HODs regarding academic initiatives and quality programs indicate a collaborative approach towards fostering academic excellence at the departmental level. The appeal from the IQAC Chair encompasses various aspects, including curriculum development, student support, and extracurricular engagement, highlighting the multifaceted approach towards enhancing the overall educational experience.</p>	<p>Following the discussions among HODs, collaborative efforts towards academic initiatives and quality programs have been initiated, fostering academic excellence departmentally. The appeal from the IQAC Chair has led to comprehensive action, including curriculum development, enhanced student support, and increased extracurricular engagement. These actions reflect our commitment to a multifaceted approach aimed at enriching the overall educational experience.</p>



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Copy to:

1. Vice-Chairman for kind information
2. All members concerned/ Guard file of all Dean's/ HOD's/ IQAC cell



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