



GANDHI INSTITUTE FOR EDUCATION & TECHNOLOGY

(NAAC Accredited A+ Grade Engineering College)

BANIATANGI, BHUBANESWAR, KHORDHA - 752060

(Approved by AICTE & Govt. of Odisha, Affiliated to IPUT & SCTE&VT)



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report of the IQAC Meetings for AY 2021-22

Date	Decision Taken	Action Taken
<p>Date: 09.08.2021 1stquarterly meeting of IQAC</p>	<p>The resolutions set forth by the institution underscore a comprehensive approach towards enhancing various aspects of academic and extracurricular life within the campus. The shift towards outcome-based elective subjects for undergraduate and postgraduate programs reflects a commitment to aligning curriculum with learning objectives, ensuring students acquire relevant skills and knowledge.</p>	<p>Following the institution's decision to adopt outcome-based elective subjects, several actions have been taken to implement this resolution effectively. Faculty members have begun reviewing existing elective courses to align them with specific learning outcomes. Curriculum adjustments are underway to ensure that elective subjects contribute directly to students' skill development and academic goals. Additionally, faculty training programs have been organized to equip educators with the necessary tools and methodologies for delivering outcome-focused instruction. These initiatives demonstrate the institution's proactive approach to enhancing the quality and relevance of its academic offerings, fostering student success and skill development.</p>
	<p>The review of committees and the increase in student activities aim to foster a vibrant campus community and enhance student engagement beyond the classroom. The focus on improving teaching skills through workshops and incorporating latest technologies underscores a dedication to pedagogical innovation and quality education delivery. Moreover, the emphasis on research proposal workshops for faculty members and organizing workshops and seminars for student development highlight a commitment to nurturing research culture and</p>	<p>Following the decision to review committees and boost student activities, several actions have been initiated. Committees have been assessed for effectiveness, with plans underway to enhance their roles and responsibilities. Student engagement activities have been increased, promoting a lively campus environment. Workshops targeting teaching skills enhancement have been organized, integrating cutting-edge technologies for innovative pedagogy. Furthermore, research proposal workshops for faculty and student development seminars have been scheduled, fostering a culture of research and holistic growth. These efforts signify a commitment to enriching the academic experience.</p>



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	holistic student growth.	fostering vibrant student engagement, and advancing pedagogical and research excellence within the institution.
	The resolution to review departmental associations, clubs, and lab experiments further signifies efforts towards continuous improvement and relevance in academic offerings. The upcoming International Conference organized by the Department of CSE underscores the institution's global outreach and academic prominence.	Departmental associations, clubs, and lab experiments are undergoing review processes to enhance their effectiveness. Preparation for the upcoming International Conference led by the Department of CSE is in progress, showcasing the institution's commitment to global academic engagement and excellence.
	The appeal from the IQAC Chair to HODs emphasizes critical aspects such as building a concrete academic foundation, fostering student-faculty trust, promoting student participation in award-winning activities, and ensuring quality training for final year students, all of which are crucial for enhancing the overall educational experience and institutional excellence.	The IQAC Chair's appeal to HODs has prompted action towards strengthening the institution's academic framework, enhancing student support mechanisms, and fostering a culture of participation and excellence. Efforts are underway to implement initiatives that prioritize academic robustness, student engagement, and comprehensive training, aligning with the institution's commitment to holistic education and continuous improvement.
<p>Date: 27.10.2021 2nd Quarterly meetings of IQAC</p>	The resolutions put forward by the institution represent a comprehensive strategy aimed at enhancing various aspects of academic and administrative functioning. The directive to review teaching-learning methodologies, program educational objectives (PEOs), program outcomes (POs), and program-specific outcomes (PSOs) underscores a commitment to academic excellence and curriculum alignment with industry needs.	A comprehensive review of teaching-learning methodologies, PEOs, POs, and PSOs has been initiated. Department heads are actively engaged in evaluating current practices and aligning them with industry standards. This endeavour ensures that academic programs remain relevant and effective in preparing students for real-world challenges. Through collaborative efforts and ongoing assessments, the institution reaffirms its commitment to academic excellence and continuous improvement in curriculum delivery.
	The focus on identifying slow learners and supporting their academic progress, along with the preparation of subject-specific study materials and tutorials,	Efforts have been initiated to identify slow learners and provide tailored support to enhance their academic performance. Additionally, subject-specific study materials and tutorials are being developed



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	<p>demonstrates a dedication to personalized student support and enrichment. Moreover, initiatives such as conducting national and international symposia, seminars, and workshops, and submitting project proposals to funding agencies, reflect a commitment to fostering research culture and global engagement.</p>	<p>to cater to diverse learning needs. Furthermore, plans are underway to organize national and international symposia, seminars, and workshops to promote research culture and global collaboration. Project proposals are being prepared for submission to funding agencies to support research initiatives. These actions align with the institution's commitment to personalized student support, academic enrichment, and fostering a vibrant research ecosystem.</p>
	<p>The formation of a Staff Welfare Committee, tasked with coordinating welfare activities, and the updating of the Enterprise Resource Planning (ERP) system further highlight efforts towards administrative efficiency and employee well-being. With the specified roles assigned to individuals like Prof. Padmalochan Prusty for coordinating the Staff Welfare Committee and the ERP System.</p>	<p>Significant strides have been taken to enhance administrative efficiency and promote employee well-being. The Staff Welfare Committee, led by Prof. Padmalochan Prusty, has been established to oversee welfare activities, ensuring the welfare of all staff members. Additionally, efforts have been made to update the Enterprise Resource Planning (ERP) system under Prof. Padmalochan Prusty's coordination, enhancing operational efficiency across departments. These actions underscore the institution's commitment to fostering a supportive work environment and optimizing administrative processes for the benefit of all employees.</p>
<p>Date: 08.01.2022 3rd Quarterly meeting of IQAC</p>	<p>Firstly, the establishment of a lab maintenance committee signifies a commitment to ensuring the functionality and adequacy of laboratory facilities across departments. Their task of submitting detailed reports on lab experiments and equipment deficiencies underscores the institution's dedication to providing students with optimal practical learning experiences. Secondly, the decision to conduct a faculty orientation program reflects a proactive approach to continuous professional development, ensuring faculty members are equipped with the necessary skills and knowledge to</p>	<p>The lab maintenance committee has been formed, comprising representatives from various departments, to ensure the functionality and adequacy of laboratory facilities. They have begun conducting detailed inspections and preparing reports on lab experiments and equipment deficiencies. Additionally, plans are underway to conduct a comprehensive faculty orientation program aimed at enhancing teaching skills and knowledge. The program's curriculum is being finalized, and trainers are being identified to cover relevant topics. These actions demonstrate the institution's commitment to providing students with optimal practical learning experiences and ensuring faculty members are equipped to deliver high-quality education.</p>



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<p>deliver high-quality education.</p> <p>The resolution to promote research and innovation through the submission of Research Project Proposals and the organization of conferences and workshops underscores the institution's commitment to fostering a culture of academic inquiry and intellectual exchange. The involvement of the Dean (R&D) in guiding these efforts reinforces the importance of research-driven initiatives in advancing the institution's scholarly pursuits.</p>	<p>The institution has initiated efforts to promote research and innovation by encouraging the submission of Research Project Proposals and organizing conferences and workshops across departments. Under the guidance of the Dean (R&D), faculty members are actively preparing proposals and planning academic events to facilitate intellectual exchange. The research proposals are being reviewed for alignment with institutional goals, while conference and workshop agendas are being finalized. These actions signify the institution's commitment to fostering a culture of academic inquiry and advancing scholarly pursuits.</p>
<p>The formation of a grievance redressal committee, led by the Dean of Academics, signifies a proactive approach to addressing student concerns and ensuring a conducive learning environment. The inclusion of other Deans and senior faculty members in this committee reflects a collaborative effort to provide comprehensive support and guidance to students facing grievances.</p>	<p>Proactive steps has been taken to establish a grievance redressal committee, led by the Dean of Academics, to address student concerns effectively. The committee includes other Deans and senior faculty members, ensuring diverse perspectives and comprehensive support for students. Procedures for grievance resolution are being formulated, emphasizing transparency and fairness. Training sessions for committee members on conflict resolution and mediation techniques are planned to enhance effectiveness. This initiative aims to create a conducive learning environment by providing students with a platform to voice their grievances and seek timely redressal, thereby fostering a culture of trust and accountability within the institution.</p>
<p>The resolutions to promote student participation in clubs, committees, and professional societies aim to nurture students' talents and interests beyond the academic curriculum. By encouraging membership in professional societies relevant to their field of study, students gain exposure to industry practices and opportunities for project</p>	<p>Proactive measures has been taken to promote student engagement beyond academics. Encouraging participation in clubs, committees, and professional societies fosters students' holistic development, providing exposure to industry practices and project opportunities. Additionally, the emphasis on eco-friendly practices reflects the institution's commitment to environmental sustainability. By encouraging both</p>

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College Campus :

Baniatangi, Bajapur, Bhubaneswar, Khordha-752060

Ph : 06755 243600-04, Fax : 06755 243601 | Email : info@giet.edu.in

Principal

Gandhi Institute for
Education & Technology
Bhubaneswar

Office :
Plot No. - 835, Beharasanji, Bhubaneswar - 751012
Ph. : 0674 2912242, Fax - 0674 2912242 | Email : office@giet.edu.in



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	<p>development from an early stage. Finally, the emphasis on eco-friendly approaches underscores the institution's commitment to environmental sustainability and responsible stewardship. By encouraging both students and staff members to adopt green practices, the institution is taking proactive steps towards creating a cleaner and greener campus environment.</p>	<p>students and staff to adopt green initiatives, the institution is actively contributing to a cleaner and greener campus environment.</p>
<p>Date: 20.04.2022 4th Quarterly meeting of IQAC</p>	<p>The recent decisions made by the institution underscore a proactive approach to adapt to the challenges posed by the ongoing pandemic while ensuring the continuity of academic activities and student welfare. Firstly, the directive for HODs to collect and upload lecture notes onto the college website enhances accessibility to educational resources, facilitating student learning amidst remote instruction. The resolution for regular proctorial calls demonstrates a commitment to monitoring student attendance and engagement in online classes, ensuring academic accountability.</p>	<p>Following the recent decisions, HODs promptly collected and uploaded lecture notes onto the college website by the specified deadline of May 24, 2022. This initiative significantly improved accessibility to educational resources, aiding student learning during remote instruction. Additionally, regular proctorial calls were instituted to monitor student attendance and engagement in online classes, ensuring academic accountability and fostering a conducive learning environment. These actions demonstrate our institution's proactive approach to adapting to the challenges of the pandemic while prioritizing the continuity of academic activities and student welfare.</p>
	<p>Continuing second and third-year classes online aligns with safety measures and educational continuity protocols. Moreover, the initiation of activity-based learning post-class hours enriches the educational experience, fostering practical skills development. The decision to conduct webinars and various technical activities further enhances student engagement and professional development.</p>	<p>To ensure safety and educational continuity, second and third-year classes continue online, adhering to safety measures of COVID-19. Activity-based learning after class hours enriches students' practical skills. Additionally, webinars and technical activities enhance student engagement and professional development. These decisions are swiftly implemented, ensuring seamless transition and effective learning experiences</p>
	<p>Assigning responsibilities to individuals such as Prof. S. Mishra for technical activities and</p>	<p>Prof. S. Mishra and Dr. Sambit Kumar Mishra mandated staff members to attend webinars and monthly reports submission</p>

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Ph : 06755 243600-04, Fax : 06755 243601 | Email : info@giet.edu.in

Principal
Gandhi Institute for
Education & Technology
Bhubaneswar

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Ph. : 0674 2912242, Fax : 0674 2912242, Email : info@giet.edu.in



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<p>Dr. Sambit Kumar Mishra for collaboration with research organizations reflects a strategic approach to implementation. Additionally, mandating attendance at webinars by all staff members and the submission of monthly reports for clubs and committees ensures institutional accountability and progress tracking. Encouraging faculty to write research articles for publication in SCI Indexed journals enhances academic scholarship and promotes institutional visibility.</p>	<p>for clubs and committees. Encouraging faculty to contribute research articles to SCI Indexed journals enhances academic scholarship and institutional visibility has been started by the above assigned professors.</p>
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Coordinator
IQAC

**Co-ordinator (IQAC)
Gandhi Institute for
Education and Technology
Baniatangi, Bhubaneswar**



Principal
GIET, Baniatangi, Bhubaneswar

**Principal
Gandhi Institute for
Education and Technology
Bhubaneswar**

Copy to:

1. Vice-Chairman for kind information
2. All members concerned/ Guard file/ All HOD's/ IQAC cell



Principal
Gandhi Institute for
Education & Technology
Bhubaneswar

College Campus :

Baniatangi, Bajapur, Bhubaneswar, Khordha-752060
Ph : 06755 243600-04, Fax : 06755 243601 | Email : info@giet.edu.in

WWW.GIET.EDU.IN

Admin Office :

Plot No. - 635, Beherasahi, Nayapalli, Bhubaneswar - 751012
Ph. : 0674 2912242, Fax : 0674 2912242 | Email : office@giet.edu.in