



GANDHI INSTITUTE FOR EDUCATION & TECHNOLOGY

(NAAC Accredited A+ Grade Engineering College)

BANIATANGI, BHUBANESWAR, KHORDHA - 752060

(Approved by AICTE & Govt. of Odisha, Affiliated to BPUT & SCTE&VT)



Ref No: GIET/IQAC/08/2022

Date: 17.01.2023

INTERNAL QUALITY ASSURANCE CELL

NOTICE

It is hereby informed to all the members of IQAC, of Gandhi Institute for Education & Technology, Baniatangi, Bhubaneswar that a meeting is scheduled on 20/01/2023 at 10 AM in the conference hall of GIET, BBSR to discuss as per the following agenda. As such all the members are requested to attend the same without fail.

Agenda:

1. Resolution of the last meeting and confirmation.
2. The action was taken for the last IQAC meeting.
3. Internship Program.
4. Up-gradation of seminar/workshop/conference.
5. Review of faculty recital.
6. To improve the knowledge of high-end skill development centers
7. Collaboration with reputed research organization
8. Conducted various invited talk
9. Mechanisms to adopt Learner-centric education approach
10. Student performance
11. Review of Progress of NBA work
12. Any other item with the permission of the Chair
13. Vote of thanks

Coordinator

Co-ordinator (IQAC)
Gandhi Institute for
Education and Technology
Baniatangi, Bhubaneswar

- Copy to:
1. Vice-Chairman for kind information
 2. All members concerned/ Guest faculty/ Dean/ All HOD's/ IQAC cell



Principal

GIET, Baniatangi, Bhubaneswar

Principal
Gandhi Institute for
Education and Technolor
Bhubaneswar

Principal

Gandhi Institute for
Education & Technology
Bhubaneswar

College Campus :

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Ref No: GIET/IQAC/08(A)/2022

Date: 22.01.2023

INTERNAL QUALITY ASSURANCE CELL

(MINUTES OF MEETING)

A meeting of the IQAC of Gandhi Institute for Education & Technology, Baniatangi is held on dated 20.01.2023 at 10 AM at the Conference Hall under the chairmanship of Principal, GIET, Baniatangi, Bhubaneswar.

Members Present:

Sl.No	Composition Criteria Specified by NAAC	No of Members	Name of the Member	Designation
1	Chairperson	1	Dr. Jibanananda Jena	Principal
			Mr. Jagannath Nayak	Administrative Officer
3	Teachers	10	Dr. Animesh Chhotray	Dean (Academics)
			Prof. Bikash Kumar Pattnaik	Assistant Professor, CSE
			Dr. Sambit Kumar Mishra	Head, Department of CSE
			Prof. Sushil Kumar Pati	Head, Department of EE
			Prof. Arabinda Pradhan	Head, Department of EACE
			Prof. Laxman Kumar Sahoo	Assistant Prof., Department of Mechanical Engg.
			Prof. Sulochana Das	Head, Department of BSH
			Prof. Binay Panigrahi	Head, Department of Civil
			Prof. Chandan Kumar Sethi	Assistant Prof., Department of Mechanical Engg.
			Prof. Padmalochan Prusty	Assistant Prof., Department of Mechanical Engg.
4	Management Representative	1	Prof. Jyoti Prakash Mishra	Vice-Chairman, SPBM Foundation
5	Nominee from local society, Students and Alumni	2	Er. Soumya Ranjan Prusty	IT Analyst, TCS, (Alumni Representative)
			Miss Siwangi Kumari	EACE ,4 th year 1901326126
6	Nominee from Employers /Industrialists/Stake holders	2	Mr. Jaya Krushna Ratha	Director, MECHEM. Pvt. Ltd
			Er. Prasanna Kumar Dixit	Director, Interface Software Pvt. Ltd
7	Coordinator of the IQAC	1	Dr. Sruti Ranjan Mishra	Associate Professor, BSH Department

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The meeting started with the welcome address by the chairperson, Dr. Jibanananda Jena, Principal, GIET, Baniatangi, Bhubaneswar, extended warm welcome to the members of the IQAC. The agenda prepared by the coordinator IQAC is read over and accepted for discussion.

Agenda:

1. Resolution of the last meeting and confirmation.
2. The action was taken for the last IQAC meeting.
3. Internship Program.
4. Up-gradation of seminar/workshop/conference.
5. Review of faculty recital.
6. To improve the knowledge of high end skill development centers
7. Collaboration with reputed research organization
8. Conducted various invited talk
9. Mechanisms to adopt Learner-centric education approach
10. Student performance
11. Review of Progress of NBA work
12. Any other item with the permission of the Chair
13. Vote of thanks.

The minutes of the last meeting of the IQAC is placed before the IQAC Committee for confirmation.

The Action was taken in the last IQAC meeting

- Faculty Development Program in collaboration with NITTTR is being done on various topic relating to
 - Innovative teaching methodology,
 - Communicative skills and effective permutation,
 - Students psychology and classroom management,
 - Use of modern technology in teaching
- Entrepreneurship Development Cell has also organized Workshop in collaboration with EDI, Ahmedabad.

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- All departments have submitted a report for a monthly progress report of their department.

Internship Programme

Dean Academic suggested for up-gradation of internship program which has proven to be successful for improving practical skills in higher education for students. The student in higher education should attend an internship program on regular basis and should extend beyond the professions discipline, to include social skills necessary for collaboration and professional growth.

Resolution 1:

To ensure the employability and employment of the students as per their knowledge and skills gained within the tenure of their graduation, a separate cell like Industry Institute Partnership Cell (IIPC) should be formed which initiate liaisons with industries to facilitate student internships programs.

Up-gradation of seminar/workshop/conference

Prof. Jyoti Prakash Mishra, Vice Chairman, suggested for the improvement of the quality of seminar/workshop/conference. He suggested including more involvement of the industrial person.

Resolution 2:

It is resolved that up-gradation of conduction of seminar/workshop/conference will be done. Experts from industry should be involved. Research activities of the departments should include presentation and publication of research papers in seminars, conferences and journals and to take on different project works.

Review of a faculty recital

Dean R & D suggested that, based on the feedback received the review of the faculty performance may be done.

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The Revision of the curriculum for certain courses and introduction of new courses besides value added courses, feedback obtained from parents and students on curriculum was discussed.

Resolution 3:

It is resolved that by reviewing faculty performance the faculties will be given training regarding the teaching-learning process.

To improve the knowledge of high end skill development centers

Resolution 4:

The Vice Chairman is requested to establish high end skill development centers so that the gap between course and industry will be minimized and our students get more scope in their carrier and also VC suggested that the faculty members should increase the knowledge related to the skill development centers.

Collaboration with reputed research organization

Resolution 5:

Dean R & D is requested to collaborate with reputed research organization, industries and academia to introduce industry centric courses as part of a curricular process.

Conducted various invited talk

Resolution 6:

The IQAC cell requested to all the Heads of the department to conduct various invited talk for one day by eminent speakers from Academic and Industry etc. in our Institute for the students and Faculty members.

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Mechanisms to adopt Learner-centric education approach

Resolution 7:

Mechanisms to adopt Learner-centric education approach, academic planning, use of modern teaching-learning aids and application of ICT resources, NPTEL video lecturers, PowerPoint mode etc, to make the curriculum interesting and effective for the students to facilitate effective learning outcome.

Student performance

Resolution 8:

In order to create awareness amongst the learners PEO, PSO, PO, CO are framed in the institute and are evaluated amongst the stakeholders so that the learners can excel.

Resolution 8:

The NBA work progress has been reviewed by the chair. NBA team members are requested to complete the Pre-qualifier format and submit before 24.01.2023. Chairman IQAC informed the meeting after proper verification of the pre-Qualifier, it will be uploaded in the NBA site.

The Chair Person, IQAC appeal following points to IQAC members.

- To give lectures to the student blending learning with suitable examples
- To prepare the course file for the upcoming odd semester.

The meeting was ended with a vote of thanks by the chair and members present.

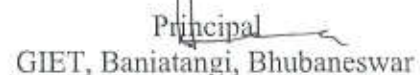


Coordinator
IQAC

Co-ordinator (IQAC)

Copy to
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1. Vice-Chairman for formal information
2. All members concerned/ Guard



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