



GANDHI INSTITUTE FOR EDUCATION & TECHNOLOGY

BANIATANGI, BHUBANESWAR-752060, INDIA

(Approved by AICTE & Govt. of Orissa, Affiliated to BPUT)



Ref. No:GIET/AC/ 0188 /2020

Date: 31/03/2020

NOTICE

Due to the unprecedented circumstances of the COVID-19 pandemic and its ongoing impact on the society, the following preventive measures is hereby issued with immediate effect.

1. All the faculty members are requested to start e-learning classes as per the online class time tables available in website with effective from 01/04/2020. All are free to use any of the available “Apps” like “Zoom”, “Google Class Room” or “Schoolgly” for the teaching learning process during this unpredictable length of COVID-19 Lockdown period.
2. Each faculty should create individual students groups for conducting online classes of Even Semesters (2019-20) to complete the rest of the syllabus.
3. Every subject teacher must keep the record of attendance of the online classes they conducted on daily basis. Also, the internal assessment of or respective subjects may be conducted through Quiz, assignments etc. on regular intervals. The score of the same along with the attendance report are required to be submitted biweekly to principal@gietbbsr.com for the individual course separately.
4. All the HODs/Managers are requested to ensure that no urgent essential works related to academics or any communications to university remains pending in their respective Department/Section.
5. All the officers and non-teaching staff members are advised not to leave the headquarters without formal approval of the competent authority and should be in regular contact with their respective HODs/Managers. They should ready to report to the institute as and when required.
6. In pursuance to circular issued by university vide no BPUT/Estt.VI/377/1 9/1415 dated: 19.03.2020 all the semester examinations including final year of all technical/professional courses as well as back paper examination of students appearing final semester examination, if any are hereby postponed till further orders.

Principal
GIET, Baniatangi, Khurda

Copy to:

1. Honorable Vice Chairman for kind information.
2. Principal (Diploma)/Dean (Admin)/All HODs/PIC-EXAM / PIC-Student Affairs, / IQAC
3. AO(Services)/ Facility Manager/ PRO
4. All Notice Board/ Website